



# INVITATION TO TENDER

## Provision of Catering Units at 2026 Pipe Band Events T26-01

The Royal Scottish Pipe Band Association Northern Ireland Branch is offering established outdoor catering companies the opportunity to apply for catering concessions at our local pipe band competition events during June – August 2026.

Any experienced provider wishing to quote for the contracts is invited to submit a Tender Submission Form and the accompanying documents by the closing date.

Providers are expected to have a sound financial standing and to have successfully delivered similar contracts.

<b>Contact Person</b>	-	Patricia Pedlow, Project Officer or Danielle McCartney, Contest Committee Chair
<b>Email Address</b>	-	<a href="mailto:contests@rspbani.org">contests@rspbani.org</a>
<b>Closing Date</b>	-	12:00pm on Friday 8 May 2026

## 1. Introduction

The Royal Scottish Pipe Band Association Northern Ireland Branch (hereafter known as the Branch) is offering the opportunity for established outdoor catering companies (hereafter known as the Provider) to apply for catering concessions at our organised competitions on the following dates between June and August 2026. The events will be held at a range of venues across Northern Ireland.

## 2. Dates, Venues & Attendees

Date	Event	Venue	Attendees
Saturday 6 June 2026	Mid Ulster Championships	Cookstown High School	Up to 4,000
Saturday 20 June 2026	Branch Contest	TBA	Up to 5,000
Saturday 18 July 2026	Branch Contest	TBA	Up to 4,000
Saturday 1 August 2026	Ulster Championships	TBA	Up to 6,000
Saturday 8 August 2026	Branch Contest	TBA	Up to 5,000
Saturday 22 August 2026	Champion of Champions Contest	TBA	Up to 6,000

## 3. Terms & Conditions

- 1.1. The Branch is offering a limited number of catering spaces at events. We welcome a wide variety of food offerings to suit all budgets and tastes, offering our customers a varied mix of traditional burger vans, fish and chip vans, pizza, coffee units, donut/sweet stalls, ice cream, and salad/sandwich options. This list is not exhaustive.
- 1.2. Allocation of pitches and facilities is at the direction of the Branch, and no catering unit shall move from their allocated area.
- 1.3. The Provider will be requested to operate from 10:00 – 18:00 on event Saturdays only. All units should be set up by 9:00 and removed by 18.30. Some venues may require Providers to be on site the day before the competition.
- 1.4. Details of the catering stall documentation should be in place before you submit your tender, which will include insurances, proof of food hygiene rating, sample menu and price list, photo of the unit, gas safe certificates, and Portable Appliance Testing (PAT) certification. If you are successful, proof of these details will be requested.
- 1.5. The size of each catering unit is required and should be listed as part of the tender submission. This should include any additional space required for towing vehicles and refrigeration units.
- 1.6. Catering units must be self-contained, and the use of a diesel-powered, silent generator for the operation of the catering unit will be permitted.

- 1.7. The Branch reserves the right, acting reasonably, but at its absolute discretion, to close any catering unit at any event at any time if it considers that there is a need to do so.
- 1.8. In the event of the pipe band event being postponed or abandoned, in the event of supplies, services, or facilities being curtailed due to a strike, lock-out, or other circumstances beyond the reasonable control of the Branch, the Branch shall not be liable for any expenditure, loss, damage, or liability sustained or incurred by the Provider.
- 1.9. The use of a public-address system from any catering unit will be prohibited.
- 1.10. The Provider must not allow any catering unit to break the surface of the ground. Reinstatement must be made by the Provider to the satisfaction of the Branch. Failure to do so will result in the reinstatement being carried out by the Branch, and all reasonable costs must be reimbursed to the Branch.
- 1.11. The Provider shall fully indemnify the Branch against all proceedings, costs, claims, demands and liability howsoever arising, whether directly or indirectly, in connection with the Provider's occupation at the pipe band events and in particular - but without limitation to the generality of the foregoing - shall indemnify the Branch against any liability for injury to or death of any person and loss of or damage to any property, howsoever caused. Furthermore, the Provider shall, in conjunction with their liability, hereunder affect the public liability insurance policy for an indemnity limit of not less than £5million in respect of any one occurrence. The Provider must also hold employer's liability insurance cover, and by this tendering process, it is assumed that this cover is in place and held by the Provider. A copy of suitable insurance cover must be supplied if the tender is granted. The Branch accepts no responsibility for loss or damage to the property of the catering concession, their employees, or visitors.
- 1.12. The Provider must always keep suitable firefighting equipment for the catering unit available for use. The Branch and/or local authorities reserve the right to inspect all units and equipment with or without the responsible Council Official, for the purpose of ensuring that adequate fire precautions have been taken.
- 1.13. The Provider shall not be permitted to sub-let or share the whole or any portion of the pitch area allocated, and any article or exhibition contrary to this rule will be removed. Any exhibitor infringing this rule will be expelled from the site.
- 1.14. The Branch reserves the right to inspect all stands and equipment without prior notice.
- 1.15. The Provider will meet all costs incurred for the installation of the catering unit, including any supplies or facilities/services required.

- 1.16. The Provider will be responsible for ensuring their pitch area remains clean and free of litter. All waste must be removed from the site at the end of the event and disposed of by the Provider.
- 1.17. The Provider must ensure that all vehicles and equipment have been inspected and tested at suitably frequent intervals (or, if applicable, as required by law) and are, always, in a safe condition and fit for use, and have up-to-date certificates in place as required by law.
- 1.18. All units must comply with all food safety and health and safety legislation and may be inspected by local authorities at any of our Branch events.
- 1.19. The Provider must not allow or cause, directly or indirectly, any danger to the public in connection with the catering unit during the occupation of the site, including site set up and site clearing.
- 1.20. The Branch is not bound to accept the lowest, highest, or any tender it may receive.

#### 4. Submission Form

Please complete the Tender Submission on Page 5 of this document and email to [contests@rspbani.org](mailto:contests@rspbani.org).

#### 5. Supporting Documents

Once the successful tenders have been appointed, the following documents must be submitted to [contests@rspbani.org](mailto:contests@rspbani.org):

- Sample Menu
- Sample Price List
- Photo of unit
- £5m (minimum) Public Liability Insurance & Employers Liability Insurance
- Local Authority Food Hygiene Rating (not less than 4 rating)
- Gas Safe Cert (if applicable to your Unit)
- PAT Test Certification

#### 6. Payments

If successful with this tender submission, applicants undertake to pay a 25% deposit at least one calendar month prior to the event date; the remaining 75% will be required one week prior to the event date.

Failure to pay these amounts by the stated deadlines may result in the Branch cancelling the agreement and offering the event to another provider, with the Branch not being liable for any expenditure, loss, damage, or liability sustained or incurred by the Provider.

#### 7. Submission Deadline

The tender submission and accompanying documents must be received by:  
**12:00pm on Friday 8 May 2026.**



## TENDER SUBMISSION

### Provision of Catering Units at 2026 Pipe Band Events T26-01

Name of Provider: \_\_\_\_\_  
 Contact Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Contact Number: \_\_\_\_\_  
 E-mail: \_\_\_\_\_

Please tick the event dates you would be available to attend and indicate the proposed price you are willing to pay for each date. If you intend to bring more than one unit, please ensure this is detailed on this form.

Date	Event	Availability	Quote
Saturday 6 June 2026	Mid Ulster Championships	<input type="checkbox"/>	
Saturday 20 June 2026	Branch Contest	<input type="checkbox"/>	
Saturday 18 July 2026	Branch Contest	<input type="checkbox"/>	
Saturday 1 August 2026	Ulster Championships	<input type="checkbox"/>	
Saturday 8 August 2026	Branch Contest	<input type="checkbox"/>	
Saturday 22 August 2026	Champion of Champions Contest	<input type="checkbox"/>	

Type of food being served: \_\_\_\_\_

Total space required for unit (in metres): \_\_\_\_\_

Please ensure you have the following documents available. If you are successful, these documents will be required. If documentation is not satisfactory, your tender offer may be withdrawn.

- Sample Menu
- Sample Price List
- Photo of unit
- £5m (minimum) Public Liability Insurance & Employers Liability Insurance
- Local Authority Food Hygiene Rating (not less than 4 rating)
- Gas Safe Cert (if applicable to your Unit)
- PAT Test Certification

***This tender submission and all accompanying documents must be received by 12:00pm on Friday 8 May 2026, by e-mail to: [contests@rspbani.org](mailto:contests@rspbani.org)***

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

*Declaration: I have read and agree to the terms and conditions as issued in this tender document.*